

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2017

MANOR LEARNING TRUST

(A Company Limited by Guarantee)

Smith Hodge & Baxter
Chartered Accountants
& Statutory Auditors
Thorpe House
93 Headlands
KETTERING
Northamptonshire
NN15 6BL

MANOR LEARNING TRUST

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FOR THE YEAR ENDED 31 AUGUST 2017

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MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2017

Members	Mrs Linda Brooks Mr Dudley Hughes Mr Lance Jones Mr Mike Busby Mr David Little Mrs Pat Worden Rev Douglas Spenceley Peterborough Diocese Church Schools Trust	(Ceased 10 October 2017) (Ceased 7 February 2017)
Directors	Mrs Linda Brooks Mr Mike Busby Mr Christopher Hill Mr Dudley Hughes Mr Lance Jones Peterborough Diocese Church Schools Trust (Nominee Andrew Howden) Rev Douglas Spenceley Mr Chris Ward Mrs Pat Worden	(Executive Principal) (Resigned 12 December 2017) (Appointed 10 November 2016) (Chair of Trustees)
Company Secretary	Mr David Little Mr David Phillips	(Resigned 7 February 2017) (Appointed 7 February 2017)
Accounting Officer	Mrs Linda Brooks Mr Jay Davenport	(Resigned 12 December 2017) (Appointed 12 December 2017)
Senior Management Team		
Chief Executive Officer	Mrs Linda Brooks	(Appointed 1 September 2017) (Resigned 12 December 2017)
Executive Principal	Mrs Linda Brooks	(Left 31 August 2017 and appointed CEO)
Principal (Manor School)	Mr Jay Devenport	(Appointed 1 September 2017)
Vice Principal	Mr Javier Sanchez	
Vice Principal	Ms Diane Jennings	(Appointed 1 September 2016)
Vice Principal (St Peters)	Mrs Sarah Folkard	
Head Teacher (Stanwick Primary)	Mrs Rani Singh	
Assistant Principal	Mr Mark Brennan	
Assistant Principal	Mr Matthew Hurren	
Assistant Principal	Mr Glenn Martin	
Director of Finance & Business	Mr David Little Mr David Phillips	(Resigned 7 February 2017) (Appointed 7 February 2017)
Principal and Registered office	Mountbatten Way Raunds NN9 6PA	
Company Registration number	07816548 (England and Wales)	
Independent Auditor	Smith Hodge & Baxter Chartered Accountants & Statutory Auditors Thorpe House 93 Headlands Kettering NN15 6BL	
Bankers	Lloyds Bank 48 Market Street Wellingborough Northamptonshire NN8 1AG	

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

REFERENCE AND ADMINISTRATIVE DETAILS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

Solicitors

Tollers LLP
F4 Medina House
329 Silbury Boulevard
Milton Keynes
MK9 2AE

Wilson Browne LLP
Kettering Park South
Kettering Venture Park
Kettering
NN15 6WN

Subsidiary undertaking

Manor Sports and Leisure Limited

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2017

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the period 1 September 2016 to 31 August 2017. The annual report serves the purposes of both a Trustees' report, and a Trustees' report under company law.

In August 2016 Stanwick Primary Academy joined Manor Learning Trust creating an extended multi-academy trust which additionally included a junior academy, St Peter's Church of England Academy and a secondary academy, Manor School Sports College in Raunds. Its academies have a combined pupil capacity of 1,350 and had a roll of 1,250 in the school census on 15 January 2017.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Academy Trust is a company, limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the Academy Trust. The Trustees of Manor Learning Trust are also the directors of the charitable company for the purposes of company law.

Details of the Trustees who served throughout the year are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

In accordance with normal commercial practice the Academy Trust has purchased insurance to protect Trustees from claims arising from negligent acts, errors or omissions occurring whilst on Academy Trust business.

Method of recruitment and appointment or election of Trustees

Trustees of the Academy Trust are nominated by either the Secretary of State for Education, The Peterborough Diocese Church Schools Trust, the Local Authority or members of the charitable company. Parent Governors are elected by parents of registered pupils at the academies. The Executive Principal is treated as an ex officio trustee. The articles of association require no less than three Trustees.

The term of office for any Trustees, shall be 4 years except the Executive Principal who remains a trustee whilst in post. Trustees are eligible for re-election at the meeting at which they retire.

Policies and procedures adopted for the induction and training of Trustees

During the year under review the Trustees held 6 Board Meetings. The training and induction provided for new Trustees will depend on their existing experience. Where necessary induction will provide training on charity and educational, legal and financial matters. All new Trustees will be given a tour of the academies and the chance to meet with staff and students. All Trustees are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Trustees. Induction tends to be done informally and is tailored specifically to the individual.

Organisational structure

The management structure consists of four levels; the members/Trustees, Board of Directors, the Executive Principal and the Senior Management team. The aim of the management structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Trustees are responsible for setting general policy, adopting an annual plan and budget, monitoring the academies by the use of budgets and making major decisions about the direction of the academies, capital expenditure and appointment of the Executive Principal and the Director of Finance and Business.

The Senior Management team consists of the Executive Principal, the Vice Principals, three Assistant Principals, the Head Teacher of Stanwick Primary School and the Director of Business and Finance. These managers control the academies at an executive level implementing the policies laid down by the Trustees and reporting back to them. As a group, the Senior Management team are responsible for the authorisation of spending within agreed budgets and the appointment of staff.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Arrangements for setting pay and remuneration of key management personnel

Salaries for all key management are approved by the Board of Directors pay review arrangements as set out in the pay policy. The pay increase to key management follows National Agreements in line with Department of Education guidance.

Related parties and other connected charities and organisations

Manor Learning Trust owns 100% of the issued ordinary shares of Manor Sports and Leisure Limited, a company incorporated in England and Wales (registration no. 07877519). Further details regarding the subsidiary company are given in note 13 to the financial statements.

OBJECTIVES AND ACTIVITIES

Objects and aims

The principal object and activity of the Academy Trust is to provide education for pupils of different abilities between the ages of 4 and 19.

In accordance with the articles of association the Academy Trust has adopted a "Scheme of Governance" approved by the Secretary of State for Education. The Scheme of Government specifies, amongst other things, the basis for admitting students to the academies, the catchment area from which the students are drawn, and that the curriculum should comply with the substance of the national curriculum with an emphasis on sports.

Objectives, strategies and activities

The main objectives of the Academy Trust during the year ended 31 August 2017 are summarised below:

- to ensure that every child enjoys the same high quality education in terms of resourcing, tuition and care;
- to raise the standard of educational achievement of all pupils;
- to improve the effectiveness of the Academy Trust by keeping the curriculum and organisational structure under continual review;
- to provide value for money for the funds expended;
- to comply with all appropriate statutory and curriculum requirements;
- to maintain close links with industry and commerce;
- to conduct the Academy Trust's business in accordance with the highest standards of integrity, probity and openness.

The Academy Trust's main strategy to carry out the objects is to provide education for students of all abilities in a learning environment utilising the best possible teaching facilities and staff. To this end the activities provided include:

- a wide and varied curriculum to engage all young people;
- tuition and learning opportunities for all students to attain appropriate academic and applied learning qualifications;
- training and professional development opportunities for all staff;
- secondments and work experience placements for students and staff with industrial and commercial partners;
- a Student Leadership Academy – for Sport, Music and Arts and Pastoral Mentors;
- a comprehensive programme of sporting and after school leisure activities for all students;
- a comprehensive extra- curricular programme of study support, music and the arts;
- a system of after school activities to allow students to explore science and technology in a practical and project orientated way;
- a careers advice and education programme to help students obtain employment or move onto further and higher education.

Equal Opportunities Policy

The Trustees recognise that equal opportunities should be an integral part of good practice in the workplace. Manor Learning Trust aims to establish equal opportunity in all areas of its activities including creating a working environment in which the contribution and need of all people are fully valued. To this end, the Trust has an Equalities Statement, updated annually and an Equality Plan which scopes out areas for action in the following year.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

OBJECTIVES AND ACTIVITIES (continued)

Disabled persons

Ramps to access some class rooms and all teaching blocks. Disabled toilets are installed and door widths are adequate to enable wheelchair access to all the main areas of the Academy Trust. The policy of the Academy Trust is to support recruitment and retention of students and employees with disabilities. The Academy Trust does this by adapting the physical environment, by making support resources available and through training and career development.

Public benefit

The Trustees have regard to the Charity Commissions guidance on public benefit Section 4 of the Charities Act 2011. The Trustees ensure that the Academy's activities, as described above, are undertaken in line with the charitable objects and aims. The Academy Trust follows the school admissions criteria and policies of Northamptonshire County Council to ensure that the basis for admissions is transparent and as fair as possible to all potential pupils applying to the academy, and is comparable to other local state-funded schools and academies.

STRATEGIC REPORT
ACHIEVEMENTS AND PERFORMANCE

The academy trust challenges all students to make the best of their considerable talents and abilities. An excellent curriculum good teaching by committed staff and a culture of high aspirations ensure students of all abilities achieve well and enjoy their learning. In 2016 Manor School Sports College is the 'Secondary School of the Year' in Northamptonshire and has been recognised with a National Award from the Youth Sports Trust for Secondary School of the Year for 'Outstanding Sports Provision'

Headline figures reflect the changes introduced by the DfE in respect to accountability for the performance tables. Comparison from year to year is impossible due to the nature of the changes introduced. Nonetheless, our students are achieving well with overall performance being at or broadly in line with national performance outcomes.

Work hard and play hard reflects our ethos and ensures the Academy can deliver its mission statement of 'Success for all'.

KEY PERFORMANCE INDICATORS: MANOR SCHOOL SPORTS COLLEGE
GCSE Exam Results 2016/2017:

Whilst validated national results are awaited, results in English are expected to be above national averages, but results in Maths fell from 2015/2016 and were also well below predictions. This negatively affected the Basics and Ebacc scores. However, the unvalidated Progress 8 score improved significantly from 2015/2016 (-0.31) to -0.118 although the unvalidated Attainment 8 score at 44.07 was below that in 2015/2016 (45.59).

Progress 8	-0.118
Attainment 8	44.07

	At 4+	At 5+
Basics (E&M)	51.4%	26.7%
5 passes inc E&M	48.6%	26.7%
EBACC	23.8%	17.1%
English Language	72.4%	56.2%
English Literature	76.2%	61.0%
Maths	54.3%	27.6%

	A*-C
Biology	95.0%
Chemistry	85.0%
Physics	90.0%
Drama	90.9%
PE	85.2%
ICT	78.9%
French	77.8%
Food Tech	72.7%

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

ACHIEVEMENTS AND PERFORMANCE (continued)
KEY PERFORMANCE INDICATORS: MANOR SCHOOL SPORTS COLLEGE (continued)

GCSE Exam Results 2016/2017 (continued):

	D*-M
Music	100.0%
Dance	88.9%
ECDL	87.5%
1 qualification or more	99.0%

Individual student performance:

The highest attaining student achieved 2 x 9 grades, 5 x A*/8 grades, 2 x A/7 grades and 2 Distinction *grades;

Other significant achievements by individual students were:

1 x 9 grade, 8 x A*/8 grades, 2 x A/7 grades, 1 Distinction;
2 x 9 grades, 5 x A*/8 grades, 4 x A/7 grades, 1 Distinction;
1 x 9 grade, 6 x A*/8 grades, 3 x A/7 grades, 1 Merit;
4 x A*/8 grades, 6 x A/7 grades, 1 x C/5 or 4 grade, 1 Merit;
4 x A*/8 grades, 3 x A 7 grades, 3 x B/6 grades;
Best progress from Key Stage 2: 1.886; 1.818; 1.637; 1.580; 1.552; 1.512.

Post 16 Overall Headlines:

- ▶ 41 students achieved Distinction*;
- ▶ 24 students achieved Distinction;
- ▶ 18 students achieved Merit;
- ▶ 5 students achieved a Pass;
- ▶ ICT Advanced Level Performance System (ALPS) score 3;
- ▶ Music ALPS score 3;
- ▶ Business ALPS score 3;
- ▶ Sport ALPS score 3;
- ▶ EPQ: 2 x As, 3 x Bs.

Post 16 Cohort Summary:

- ▶ Cohort – 85;
- ▶ A Level Cohort – 64;
- ▶ Academic Cohort – 64;
- ▶ Vocational Cohort – 50;
- ▶ Applied General Cohort – 50.

Overall:

- ▶ Overall Average Points Score (APS) per pupil – 87.79;
- ▶ Overall APS per entry – 27.7;
- ▶ Overall Average Grade per entry – C-.

Applied General:

- ▶ Applied General APS per entry – 38.58;
- ▶ Applied General Average Grade per entry – D+;
- ▶ Applied General Value Added (VA) – 0.51;
- ▶ Applied General VA Lower Confidence Limit – 0.3;
- ▶ Applied General VA Upper Confidence Limit – 0.71;
- ▶ Students included in Applied General Value Added – 49;
- ▶ Applied General Students retained – 33 (97.1%).

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

ACHIEVEMENTS AND PERFORMANCE (continued)
KEY PERFORMANCE INDICATORS: MANOR SCHOOL SPORTS COLLEGE (continued)

Post 16 Individual student performance:

- ▶ 3 x Distinction* - 1 student;
- ▶ 2 x Distinction* + 1 x Distinction – 6 students;
- ▶ 2 x Distinction* - 4 students;
- ▶ 2 x Distinction* + 2 x C – 1 student;
- ▶ 1 x Distinction* + 2 x Distinction – 1 student;
- ▶ 1 x Distinction* + 1 x B + 1 x C – 1 student;
- ▶ 1 x Distinction* + 2 x C – 1 student;
- ▶ 3 x Distinction – 2 students;
- ▶ Other mix of A – D grades – 5 students.

Destinations:

- ▶ 47 students have accepted University places;
- ▶ 2 students to USA Football scholarships;
- ▶ 100% have a destination (i.e. apprentice, employment).

KEY PERFORMANCE INDICATORS: ST. PETER'S CE ACADEMY

Reading, writing, mathematics attainment

▶ % of pupils achieving at expected standard	60%
▶ % of pupils achieving a high score	6%
▶ Average scaled score in reading	102
▶ Average scaled score in Grammar, Punctuation and Spelling	104
▶ Average scaled score in mathematics	104

KEY PERFORMANCE INDICATORS: STANWICK PRIMARY ACADEMY

Reading, writing, mathematics attainment

▶ % of pupils achieving at expected standard (KS1)	79%
▶ % of pupils achieving a high score (KS1)	36%
▶ % of pupils achieving at expected standard (KS2)	59%
▶ % of pupils achieving a high score (KS2)	17%
▶ Average scaled score in reading	103.1
▶ Average scaled score in Grammar, Punctuation and Spelling	104.6
▶ Average scaled score in mathematics	102.3

Other indicators:

▶ Early Years Foundation Stage: Good level of Development	77%
▶ Phonics (Year 1)	83%
▶ Phonics (Year 2)	91%

SPORTING PERFORMANCE

The Academy Trust specialism is Sport and our sports teams and individual athletes continue to enjoy success on the sports field. This academic year a comprehensive sporting fixture programme has been completed with many students achieving representative honours.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

ACHIEVEMENTS AND PERFORMANCE (continued)
SPORTING PERFORMANCE (continued)

MANOR SCHOOL SPORTS COLLEGE

Team Successes:

- ▶ Year 7 Netball District League - District Final Champions;
- ▶ Year 8 Netball District League - District Final Champions;
- ▶ Year 9 Netball District League - District Finalists;
- ▶ Year 10 Netball District League - District Finalists;
- ▶ Year 7 Boys Football – League and Cup Winners;
- ▶ Key Stage 3, Level 3 School Games – Gold Medal;
- ▶ Under 14 Boys, Level 2 School Games – County Champions.

Individual Successes:

- ▶ County Hockey – 4 students;
- ▶ County Cricket – 1 student;
- ▶ County Swimming – 2 students;
- ▶ County Badminton – 1 student;
- ▶ County Gymnastics – 1 student;
- ▶ East Midlands Rugby Union – 1 student;
- ▶ National Schools Dance – 5 students.

ST. PETER'S CE ACADEMY

Team Successes:

- ▶ Wellingborough & E. Northants. Level 2 Football – winners;
- ▶ Wellingborough & E. Northants. Level 2 Athletics – winners;
- ▶ Winter Games finals for Football (Level 3) – 4th. in county;
- ▶ Wellingborough & E. Northants. Level 2 Netball – winners;
- ▶ Wellingborough & E. Northants. Level 2 Archery – runners up;
- ▶ County Finals Summer Games (Level 3) – Archery 7th., Netball runners up;
- ▶ Rushden & District Athletics competition – 3rd out of 12 teams and Throwing cup winners.

Individual Successes:

- ▶ Wellingborough & East Northants. Cross Country Competition:
 - Year 5 boys' race – 1 x 3rd place;
 - Year 5 girls' race – 1 x 3rd place & 1 x 4th place.(each race has approx.. 80 – 100 children running).

STANWICK PRIMARY ACADEMY

Team Successes:

- ▶ Years 3/4 Dodgeball – County Champions;
- ▶ Year 4 Hockey – County Finalists;
- ▶ Year 5 Basketball (District Finals) – Runners Up;
- ▶ Years 3/4 District Football competition – 3rd.;
- ▶ School Games – Silver Award.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

TRUSTEES' REPORT (continued) **FOR THE YEAR ENDED 31 AUGUST 2017**

ACHIEVEMENTS AND PERFORMANCE (continued)

- ▶ Manor Learning Trust awarded status of Duke of Edinburgh Licensed Centre;
- ▶ Bronze success in the Duke of Edinburgh expedition.

GOING CONCERN

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

FINANCIAL REVIEW

Financial report for the year

Most of the Academy's income is obtained from the Education and Skills Funding Agency (ESFA)/Department of Education (DfE) in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the ESFA/DfE during the year ended 31 August 2017 and the associated expenditure are shown as restricted funds in the Statement of Financial Activities.

The Academy also receives grants for fixed assets from the ESFA/DfE. In accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice, 'Accounting Activities by Charities' (SORP 2015), such grants are shown in the Statement of Financial Activities as restricted income in the fixed asset fund. The restricted fixed asset fund balance is reduced by annual depreciation charges over the expected useful life of the assets concerned.

In addition funds are received from various activities carried out to generate funds, such as any running costs of the Academy not met by restricted grants. Any surplus is carried forward as an unrestricted fund in the balance sheet.

During the year ended 31 August 2017 total revenue expenditure was £7.3 million (2016: £6.1 million) and total incoming funds from the DfE and other sources were £6.9 million (2016: £7.0 million).

At 31 August 2017 the net book value of tangible fixed assets was £14.4 million (2016: £14.3 million) and movements in tangible fixed assets are shown in note 12 to the financial statements. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

The Academy held non fixed asset fund balances at 31 August 2017 of £0.46 million (2016: £0.66 million) comprising £0.11 million (2016: £0.1 million) of restricted general funds and £0.35 million (2016: £0.56 million) of unrestricted funds. The restricted pension reserve is currently in deficit £1.3 million (2016: £2.3 million). This deficit relates solely to the actuarial assessment of Local Government Pension Scheme and future contribution rates have been agreed to reduce this deficit.

Reserves policy

The Trustees review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees have determined that the approximate level of free reserves should be £0.5 million. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance. The Academy's current level of free reserves (total funds less the amount held in restricted funds and amounts held as fixed assets) is £0.4 million, however there is a clearly agreed plan to ensure the target level of reserves is achieved by 31 August 2019. The fall below targeted level was approved by the Board and is due to a significant increase in pupil numbers for both 2016/17 and 2017/18 requiring additional revenue and capital investment which will be addressed via lagged funding going forward.

Investment policy

The Academy Trust does not hold any investments other than cash at Bank and its initial £1 investment in its subsidiary undertaking, Manor Sports and Leisure Limited. The Trustees transferred available funds to high interest deposit accounts during the year in order to maximise the returns available. The Trustees did not want to commit these for long term investments/deposits due to the planned expenditure above. The total income from these investments was £1,000 (2016: £2,000) reflecting the low level of returns available at present.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

PRINCIPAL RISKS AND UNCERTAINTIES

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have assessed the major risks to which the Academy Trust is exposed, in particular those relating to the specific teaching, provision of facilities and other operational areas of the Academy Trust, and its finances. The Trustees have implemented a number of systems to assess risks that the Academy Trust faces, especially in the operational areas (e.g. in relation to teaching, health and safety, bullying and Academy trips) and in relation to the control of finance. They have introduced systems, including operational procedures (e.g. vetting of new staff and visitors, supervision of school grounds) and internal financial controls in order to minimize risk. Where significant financial risk still remains they have ensured they have adequate insurance cover. The Academy Trust has an effective system of internal financial controls and this is explained in more detail in the Governance Statement.

The Trustees regularly review the risks faced by the Academy Trust and have completed a "Risk Map" to identify the critical areas of concern. As far as possible the Trustees have put in place management controls to minimise/mitigate risks.

The Trustees consider the following items are the principal risks facing the Academy Trust:

1 Long Term ESFA funding

The level of Government national debt continues to lead to uncertainty surrounding longer term funding levels in the Education Sector. Increasing student numbers at Key Stages 3 and 4 will provide additional funding from 2018/19 and in July 2017 a new national funding formula was announced, also to take effect in 2018/19, which will increase funding per pupil and help to ensure the Manor Learning Trust is financially secure.

The Manor Learning Trust's 3-year budget forecast will include the effects of the additional funding, but will also need to factor in any inflationary and expansion related costs.

2 Growth Strategy

Manor Learning Trust has adopted a long term growth strategy supported by a 3-year Business Plan up to 2020 and annual Academy Improvement Plans. Growth for the Trust includes plans to bring new schools into the Trust and develop asset management and capital building plans in order to ensure students have the facilities and equipment to support the curriculum and are able to maximise their achievements. Alongside the Trust's Growth Plans is a recognition of the costs of expansion and the need to ensure the Trust remains financially secure.

PLANS FOR FUTURE PERIODS

The principles of the Academy Improvement Plan, produced for the 2016-2017 year, hold true for 2017-2018, and are listed below. The Strategic Intent, which is underpinned by these key principles, is to be a centre of excellence, providing education and associated services through effective partnerships which will enable all members of the community to participate in and make a positive contribution to society and a success of their lives.

Leadership and Management: To have outstanding leaders and governance at all levels in the Trust
To actively engage all stakeholders in the life of the Academy
To plan for growth both in capital development and student numbers
To deliver a curriculum that responds to national changes and that secures outstanding outcomes
To ensure the Trust is financially secure

Quality of teaching, learning and assessment: To ensure the quality of teaching is consistently good or better
To ensure assessment practice responds to 'life without levels'

Personal Development and Well Being: To develop further the positive ethos that inspires all students to be aspirant learners, high achievers and global citizens
To secure attendance levels that are above the national average and eradicate external exclusions

Outcomes: To accelerate the progress of all learners so that outcomes in all key indicators place us in the top 10% of similar schools in the country
To ensure assessment processes impact upon student progress and attainment

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

PLANS FOR FUTURE PERIODS (continued)

Other key areas of focus include:

- Increase community involvement by providing an increased range of Leisure and Hospitality activities traded through Manor Sports and Leisure Limited.
- Continue to develop and reinforce partnership arrangements with local feeder schools. To offer a range of financial and operational support functions to enable primary colleagues to focus on teaching and learning thus improving educational attainment across our local community.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

Insofar as the Trustees are aware

- there is no relevant information of which the charitable company's auditor is unaware; and
- the Trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Trustees' report, incorporating a strategic report, approved by order of the board of Trustees, as the company directors, on 12 December 2017 and signed on the board's behalf by:

D Hughes – Chair of Trustees

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

GOVERNANCE STATEMENT FOR THE YEAR ENDED 31 AUGUST 2017

Scope of Responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Manor Learning Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of Trustees has delegated the day-to-day responsibility to the Executive Principal, as Accounting Officer, for ensuring financial controls conform to the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Manor Learning Trust and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The governance and meeting structure, as adopted by the Trustees in 2015, is as follows:

- Trust Member Meetings
- Board of Directors Meetings
- Audit Committee Meetings

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. Manor Learning Trust members have met 2 times during the period from 1 September 2016 to 31 August 2017.

Trust Members Meetings

Attendance during the year at meetings of the Trust members was as follows:

<u>Member</u>	<u>Meetings Attended</u>	<u>Out of a Possible</u>
Mr Dudley Hughes (Chair)	2	2
Mrs Linda Brooks (Executive principal and Accounting Officer)	2	2
Mr Lance Jones	2	2
Mr Michael Busby	2	2
Mrs Pat Worden	2	2
Peterborough Diocese Church Schools Trust	1	2
Rev Douglas Spenceley	2	2

Board Meetings

The board of Trustees met 6 times from 1 September 2016 to 31 August 2017

Attendance at the meetings of Trustees during the year was:

<u>Trustee</u>	<u>Meetings Attended</u>	<u>Out of a Possible</u>
Mr Dudley Hughes (Chair)	6	6
Mrs Linda Brooks (Executive Principal and Accounting Officer)	6	6
Mr Christopher Hill	3	5
Mr Lance Jones	4	6
Mr Michael Busby	5	6
Mrs Pat Worden	4	6
Peterborough Diocese Church Schools Trust	2	6
Rev Douglas Spenceley	5	6
Mr Chris Ward	4	6

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GOVERNANCE STATEMENT (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

Audit Committee

The Audit Committee is a sub Committee of the board of directors. The main purposes are to ensure a comprehensive audit programme is undertaken to review the Risk Map making recommendations and ensuring there is a robust system of internal controls in place. The Audit Committee makes recommendations to the board of directors as set out in the Terms of Reference which is reviewed annually.

Attendance by Trustees and Co optee at the meetings during the year was:

<u>Trustee/Optee</u>	<u>Meetings Attended</u>	<u>Out of a Possible</u>
Mr Lance Jones	2	3
Mr Edward Hudson	3	3
Mr Chris Ward	3	3

Other Meetings

Local Governing Body meetings are also held for the Trust's academies, each meeting 5 times during the year.

Review of Value for Money

As accounting officer the Executive Principal of Manor Learning Trust has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the trust's use of its resources has provided good value for money during the academic year, and reports to the board of Trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer the Academy Trust has delivered improved value for money in the year by:

- Reviewing preferred suppliers with a view to standardisation amongst the Trust's academies. An example of this being the use of a common cashless payment system for parents paying for school trips, catering etc.
- Working with a trusted consultant to source suitable contractors for the capital boiler project at Manor School Sports College, enabling a tender exercise to take place and a contractor to be appointed to deliver a quality project at a cost falling within available funding.
- Reviewing agreements with various premises maintenance contractors, benchmarking on price and quality and engaging alternative contractors where better value for money could be achieved.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Manor Learning Trust for the period 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Trustees.

GOVERNANCE STATEMENT
FOR THE YEAR ENDED 31 AUGUST 2017 (continued)

The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of Trustees;
- regular reviews by the board of Trustees of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of Trustees have considered the need for a specific internal audit function and have decided not to appoint an internal auditor. However the Trustees have appointed the Academy Trust's Audit Committee to carry out a programme of internal checks for the year ended 31 August 2017.

The role includes giving advice on financial matters and performing a range of checks on the Academy's financial systems. On a quarterly basis the Audit Committee reports to the board of Trustees on the operation of the system of control and on the discharge of the board of Trustees' financial responsibilities. During the year ended 31 August 2017 the audit committee used the quarterly checks performed by the external auditors, Smith Hodge & Baxter, to assist its reporting. There were no significant issues identified and other findings have been addressed as part of usual governing body business.

Review of effectiveness

The Accounting Officer has responsibility for reviewing the effectiveness of the system of internal control. During the period in question the review has been informed by:

- the work of the Audit Committee;
- the work of the external auditor;
- the financial management and governance self assessment process;
- the work of the executive managers within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of Trustees on 12 December 2017 and signed on its behalf by:

Mr Dudley Hughes
Chair of Trustees

Mr Jay Davenport
Accounting Officer

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE
FOR THE YEAR ENDED 31 AUGUST 2017**

As accounting officer of Manor Learning Trust I have considered my responsibility to notify the Academy Trust board of Trustees and Education and Skills Funding Agency of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the Academy Trust and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the Academy Trust board of Trustees are able to identify any material irregularity or improper use of funds by the Academy Trust, or any material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of Trustees and ESFA.

Mr Jay Davenport
Accounting Officer

Date: 12 December 2017

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2017

The Trustees (who act as governors of Manor Learning Trust and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Annual Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Directions 2016 to 2017;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Academy will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls which conform to the requirements both of propriety and good financial management. They are also responsible for ensuring that grants received from the ESFA/DfE have been applied for the purposes intended

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of Trustees on 12 December 2017 and signed on its behalf by:

D Hughes – Chair of Trustees

**INDEPENDENT AUDITORS REPORT TO THE MEMBERS
OF MANOR LEARNING TRUST
FOR THE YEAR ENDED 31 AUGUST 2017**

Opinion

We have audited the financial statements of Manor Learning Trust (the 'academy trust') for the year ended 31 August 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland, the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

This report is made solely to the academy trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy trust's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy trust and the academy trust's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the academy trust's affairs as at 31 August 2017, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

**INDEPENDENT AUDITORS REPORT TO THE MEMBERS
OF MANOR LEARNING TRUST
FOR THE YEAR ENDED 31 AUGUST 2017**

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 16, the trustees (who are also the directors of the academy trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the academy trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the academy trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.

**INDEPENDENT AUDITORS REPORT TO THE MEMBERS
OF MANOR LEARNING TRUST
FOR THE YEAR ENDED 31 AUGUST 2017**

Auditor's responsibilities for the audit of the financial statements (continued)

- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the academy trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the academy trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Paul Tyler (Senior Statutory Auditor)
for and on behalf of Smith Hodge & Baxter
Chartered Accountants & Statutory Auditors
Thorpe House
93 Headlands
KETTERING
NN15 6BL

Date: 14 December 2017

**INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY
TO MANOR LEARNING TRUST AND THE EDUCATION AND SKILLS FUNDING AGENCY
FOR THE YEAR ENDED 31 AUGUST 2017**

In accordance with the terms of our engagement letter dated 7 September 2017 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 to 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Manor Learning Trust during the period 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Manor Learning Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the Manor Learning Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Manor Learning Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Manor Learning Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Manor Learning Trust's funding agreement with the Secretary of State for Education dated 28 October 2011 (as amended by the deed of variation dated 31 October 2015) and the Academies Financial Handbook, extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw our conclusion includes;

- Assessment and testing of the internal audit work and reliance placed upon this work for the review of internal control procedures
- Further testing of the internal control procedures has been carried out in the following areas:
 - Sample test of delegated authority procedures
 - Enquiry and review of transactions with connected persons
 - Review of governance procedures including inspection of Trustee and relevant Board minutes
 - Sample test of procurement procedures
- Communication with the accounting officer

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them

Reporting Accountant
Smith Hodge & Baxter
Chartered Accountants & Statutory Auditors
Thorpe House
93 Headlands
KETTERING
NN15 6BL

Date: 14 December 2017

MANOR LEARNING TRUST (REGISTERED NUMBER: 07816548)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2017

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted Funds £000s	Restricted Pension Reserve £000s	Restricted General Funds £000s	Restricted Fixed Asset Funds £000s	Total 2017 £000s	Total 2016 £000s
INCOME AND ENDOWMENTS FROM:							
Donations and capital grants	2	50	-	12	223	285	309
Transfer from local authority on conversion		-	-	-	-	-	1,311
Charitable activities:							
Funding for the Academy Trust's educational operations	3	304	-	6,296	-	6,600	5,266
Other trading activities	4	11	-	-	-	11	125
Investments	5	1	-	-	-	1	2
Total		<u>366</u>	<u>-</u>	<u>6,308</u>	<u>223</u>	<u>6,897</u>	<u>7,013</u>
EXPENDITURE ON:							
Raising funds	6	8	-	-	-	8	57
Charitable activities:							
Academy Trust's educational operations	7	343	219	6,415	311	7,288	6,011
Total	6	<u>351</u>	<u>219</u>	<u>6,415</u>	<u>311</u>	<u>7,296</u>	<u>6,068</u>
Net income/(expenditure)		15	(219)	(107)	(88)	(399)	945
Transfers between funds		(222)	-	120	102	-	-
NET INCOME/(EXPENDITURE) FOR THE YEAR		(207)	(219)	13	14	(399)	945
Other recognised gains/(losses)							
Actuarial gains/(losses) on defined benefit pension schemes		-	1,219	-	-	1,219	(875)
Net movement in funds		(207)	1,000	13	14	820	70
RECONCILIATION OF FUNDS							
Total Funds brought forward		<u>555</u>	<u>(2,326)</u>	<u>100</u>	<u>14,348</u>	<u>12,677</u>	<u>12,607</u>
Total Funds carried forward	18	<u><u>348</u></u>	<u><u>(1,326)</u></u>	<u><u>113</u></u>	<u><u>14,362</u></u>	<u><u>13,497</u></u>	<u><u>12,677</u></u>

All of the Academy Trust's activities derive from continuing operations during the above two financial periods.

MANOR LEARNING TRUST (REGISTERED NUMBER: 07816548)**BALANCE SHEET AS AT 31 AUGUST 2017**

	Notes	2017 £000s	2016 £000s
FIXED ASSETS			
Tangible assets	12	14,424	14,335
Investments	13	-	-
		<hr/>	<hr/>
		14,424	14,335
CURRENT ASSETS			
Stocks	14	4	4
Debtors	15	402	274
Cash at bank and in hand		543	906
		<hr/>	<hr/>
		949	1,184
LIABILITIES			
Creditors: Amounts falling due within one year	16	490	516
		<hr/>	<hr/>
NET CURRENT ASSETS		459	668
TOTAL ASSETS LESS CURRENT LIABILITIES		<hr/>	<hr/>
		14,883	15,003
Creditors: Amounts falling due after more than one year	17	(60)	-
		<hr/>	<hr/>
NET ASSETS EXCLUDING PENSION SCHEME LIABILITY		14,823	15,003
DEFINED BENEFIT PENSION SCHEME LIABILITY	28	(1,326)	(2,326)
		<hr/>	<hr/>
TOTAL NET ASSETS		13,497	12,677
		<hr/> <hr/>	<hr/> <hr/>
FUNDS OF THE ACADEMY TRUST	18		
Restricted funds:			
Fixed asset fund		14,362	14,348
Restricted income fund		113	100
Pension reserve		(1,326)	(2,326)
		<hr/>	<hr/>
Total restricted funds		13,149	12,122
Unrestricted income funds		348	555
		<hr/>	<hr/>
TOTAL FUNDS		13,497	12,677
		<hr/> <hr/>	<hr/> <hr/>

The financial statements on pages 21 to 41 were approved by the Trustees and authorised for issue on 12 December 2017 and are signed on their behalf by:

D Hughes
Trustee

The notes form part of these financial statements

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2017

	Notes	2017 £000s	2016 £000s
Cash flows from operating activities:			
Net cash provided by / (used in) operating activities	22	(208)	(7)
Cash flows from investing activities	23	(175)	(106)
Cash flows from financing activities	24	11	-
Cash transferred on conversion of Stanwick Primary School		9	-
		_____	_____
Change in cash and cash equivalents in the reporting period		(363)	(113)
Cash and cash equivalents at 1 September 2016		906	1,019
		_____	_____
Cash and cash equivalents at 31 August 2017	25	543	906
		=====	=====

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2017

1. STATEMENT OF ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of Preparation

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by the ESFA, the Charities Act 2011 and the Companies Act 2006.

Manor Learning Trust meets the definition of a public benefit entity under FRS 102 and is a private company limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found on page 1.

The presentation currency of the financial statements is the pound sterling (£'000)

Going Concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubts on the ability of the company to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of authorisation for issue of the financial statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Academy Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Preparation of Consolidated Financial Statements

The financial statements contain information about Manor Learning Trust as an individual charitable company and do not contain consolidated financial information as the parent of a group. In the Trustees' opinion the results of the subsidiary are not material to an understanding of the Academy's financial statements as in accordance with S402(2) of Companies Act 2006.

Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

• **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant (GAG) is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

• **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

1. STATEMENT OF ACCOUNTING POLICIES (continued)

- **Other income**
Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the Academy Trust has provided the goods or services.
- **Donated goods, facilities and services**
Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. The income is recognised within 'Income from other trading activities'.
- **Donated fixed assets**
Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

- **Expenditure on raising funds**
This includes all expenditure incurred by the Academy Trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.
- **Charitable activities**
These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

Tangible Fixed Assets

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

In accordance with the accounting treatment set out by the Academies Accounts Direction the land and buildings associated with St Peter's Church of England Academy have been included as an asset in the financial statements, based on a full market value at the date of conversion.

The academy trust has a legal agreement for the use of the land and buildings under a church supplemental agreement. This is a rolling agreement with a minimum two years written notice period for termination, no such notice has been given at the date of signing the accounts.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

1. STATEMENT OF ACCOUNTING POLICIES (continued)

Tangible Fixed Assets (continued)

Depreciation is provided on all tangible fixed assets other than freehold land which is included at a value of £2.224 million (2016: £2.224 million), at rates calculated to write off the cost of each asset on a straight line basis over its expected useful life, as follows:

Freehold buildings	2% of cost
Leasehold buildings	2% of cost
Motor vehicles	20% of cost
Office and computer equipment	25% of cost
Property improvements	10% of cost
Fixtures and fittings	10% of cost

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions

Provisions are recognised when the Academy Trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

Investments

The Academy's shareholding in the wholly owned subsidiary, Manor Sports and Leisure Limited, is included in the balance sheet at the cost of the share capital owned less any impairment. There is no readily available market value and the cost of a valuation exceeds the benefit derived.

Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows:

Financial assets – trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 15. Prepayments are not financial instruments. Amounts due to the charity's wholly owned subsidiary are held at face value less any impairment.

Cash at bank – is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 16 and 17. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument. Amounts due to charity's wholly owned subsidiary are held at face value less any impairment.

Stocks

Catering stocks are valued at the lower of cost or net realisable value.

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

1. STATEMENT OF ACCOUNTING POLICIES (continued)

Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, Chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Pension Benefits

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in Note 28, the TPS is a multi-employer scheme and there is insufficient information to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other gains and losses.

Fund Accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency/Department for Education.

Restricted pension reserve funds represent the Academy's share of the assets and liabilities of the Local Government Pension Scheme.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year are discussed below.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

1. STATEMENT OF ACCOUNTING POLICIES (continued)

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost/(income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 28, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

2. DONATIONS AND CAPITAL GRANTS	Unrestricted Funds £000s	Restricted Funds £000s	Total 2017 £000s	Total 2016 £000s
Capital Grants	-	223	223	146
AWP Sinking fund	-	10	10	10
Gift Aid - Manor Sports and Leisure Ltd	42	-	42	51
Other donations	8	2	10	102
	<u>50</u>	<u>235</u>	<u>285</u>	<u>309</u>

The income from donations and capital grants was £285,000 (2016: £309,000) of which £50,000 was unrestricted (2016: £52,000), £12,000 was restricted (2016: £111,000) and £223,000 was restricted fixed assets (2016: £146,000).

3. FUNDING FOR THE ACADEMY TRUST'S EDUCATIONAL OPERATIONS

	Unrestricted Funds £000s	Restricted Funds £000s	Total 2017 £000s	Total 2016 £000s
DfE/ESFA revenue grants				
General Annual Grant (GAG)	-	5,535	5,535	4,599
Other DfE/ESFA grants	-	388	388	216
	<u>-</u>	<u>5,923</u>	<u>5,923</u>	<u>4,815</u>
Other Government grants				
Local authority grants	-	29	29	63
Other grants	-	74	74	75
	<u>-</u>	<u>103</u>	<u>103</u>	<u>138</u>
Other income from the Academy Trust's educational operations	304	270	574	313
	<u>304</u>	<u>6,296</u>	<u>6,600</u>	<u>5,266</u>

The income from funding for the Academy Trust's educational operations was £6,600,000 (2016: £5,266,000) of which £304,000 was unrestricted (2016: £Nil) and £6,296,000 was restricted (2016: £5,266,000).

4. OTHER TRADING ACTIVITIES

	Unrestricted Funds £000s	Restricted Funds £000s	Total 2017 £000s	Total 2016 £000s
Other income	11	-	11	125
	<u>11</u>	<u>-</u>	<u>11</u>	<u>125</u>

The income from other trading activities was £1,000 (2016: £125,000) of which £11,000 was unrestricted (2016: £Nil) and Nil was restricted (2016: £125,000).

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

5. INVESTMENT INCOME

	Unrestricted Funds £000s	Restricted Funds £000s	Total 2017 £000s	Total 2016 £000s
Short term deposits	1	-	1	2
	<u>1</u>	<u>-</u>	<u>1</u>	<u>2</u>

Investment income was £1,000 (2016: £2,000) of which £1,000 was unrestricted (2016: £Nil) and £Nil was restricted (2016: £2,000).

6. EXPENDITURE

	Staff Costs £000s	Non Pay Premises £000s	Expenditure Other Costs £000s	Totals 2017 £000s	Totals 2016 £000s
Expenditure on raising funds	-	-	8	8	57
Academy's educational operations:					
Direct costs	4,528	290	1,013	5,831	4,941
Allocated support costs	906	357	194	1,457	1,070
	<u>5,434</u>	<u>647</u>	<u>1,215</u>	<u>7,296</u>	<u>6,068</u>

Expenditure was £7,296,000 (2016: £6,068,000) of which £5,434,000 was staff costs (2016: £4,551,000), £647,000 was premises (2016: £498,000) and £1,215,000 other costs (2016: £1,019,000).

Net income/(expenditure) for the period includes:

	2017 £000s	2016 £000s
Operating lease rentals	81	10
Fees payable to auditor - audit	11	10
- other services	2	2
Depreciation	311	308
- owned assets	<u>311</u>	<u>308</u>

Included within expenditure are the following transactions:

	Total £	Amount £	Individual items above £5,000 Reason
Unrecoverable debts	8,834	8,244	The debtor was engaged to provide light vehicle training for 11 students, however the company failed to provide the services and subsequently ceased to trade. The Trust's solicitors were engaged to recover the monies but no recovery was possible.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

7. CHARITABLE ACTIVITIES

	Total 2017 £000s	Total 2016 £000s
Direct costs – educational operations	5,831	4,941
Support costs - educational operations	1,457	1,070
	<u>7,288</u>	<u>6,011</u>

Expenditure on charitable activities was £7,288,000 (2016: £6,011,000) of which £343,000 was unrestricted (2016: £nil), £219,000 was restricted pension (2016: £83,000) £6,415,000 restricted general (£5,620,000) and £311,000 restricted fixed assets (2016: £308,000).

	Total 2017 £000s	Total 2016 £000s
Analysis of support costs		
Support staff costs	906	611
Depreciation	87	90
Premises costs	210	180
Recruitment and support	9	15
Maintenance of premises and equipment	74	54
Governance Costs	32	39
Other support costs	139	81
	<u>1,457</u>	<u>1,070</u>

All of the Academy Trust's expenditure on charitable activities for both the current and previous periods was for its educational operations.

8. STAFF COSTS

a. Staff costs

	Total 2017 £000s	Total 2016 £000s
Staff costs during the year were:		
Wages and salaries	4,159	3,585
Social security	374	281
Operating costs of defined benefit pension schemes	869	681
Apprenticeship levy	2	-
	<u>5,404</u>	<u>4,547</u>
Supply staff costs	26	4
Staff restructuring costs	4	-
	<u>5,434</u>	<u>4,551</u>

b. Non statutory/mom-contractual staff severance payments

Included in staff restructuring costs are non-statutory / non-contractual severance payments totalling £3,820 (2016: £Nil). Individually, the payments were: £3,820.

c. Staff numbers

The average number of persons employed by the Academy Trust during the period was as follows:

	2017 No.	2016 No.
Teachers	83	82
Administration and support	115	99
Management	9	7
	<u>207</u>	<u>188</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

8. STAFF COSTS (continued)

c. Staff numbers (continued)

The average number of persons employed by the Academy Trust during the period expressed as full time equivalents was as follows:

	2017	2016
	No.	No.
Teachers	71	68
Administration and support	68	53
Management	9	7
	<u>148</u>	<u>128</u>

d. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2017	2016
	No.	No.
£60,001 - £70,000	2	2
£100,001 - £110,000	-	1
£110,001 - £120,000	1	-
	<u>1</u>	<u>3</u>

e. Key management personnel

The key management personnel of the Academy Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the Academy Trust was £578,000 (2016: £553,000).

9. CENTRAL SERVICES

The Academy Trust has provided the following central services to St Peters Church of England Academy and Stanwick Primary School during the year:

Back office functions

- Accounting services
- Human resources
- Payroll
- ICT services
- Facilities advisory
- Catering management
- Insurance services
- Staff cover
- Health and safety audits
- Administration support

Teaching and Learning

- Principal – Leadership and management
- Science specialist teaching years 5 and 6
- Specialist PE teaching
- Specialist Music support
- Safeguarding support
- SENCO support

The trust charges for these services on the following basis:

- As a percentage of relevant costs based upon a number of factors including:
 - Pupil numbers
 - Staff numbers
 - Size of premises
 - Amount of ICT equipment

The Trustees review these charges as required and adjust them if factors change.

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

9. CENTRAL SERVICES (continued)

The actual amounts charged during the year were as follows:

	2017	2016
	£000s	£000s
St Peters Church of England Academy	60	47
Stanwick Primary School	40	1
	<u>100</u>	<u>48</u>

10. RELATED PARTY TRANSACTIONS - TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The Executive Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of Executive Principal and staff members under their contracts of employment.

L Brooks (Executive Principal and trustee):

Remuneration	£110,000 - £115,000	(2016: £105,000 - £110,000)
Employer's pension contribution	£15,000 - £20,000	(2016: £15,000 - £20,000)

During the year ended 31 August 2017 travel and subsistence expenses totalling £221 were reimbursed or paid directly to 1 trustee (2016: £Nil).

Other related party transactions involving the Trustees are set out in note 29.

11. TRUSTEES' AND OFFICERS' INSURANCE

In accordance with normal commercial practice the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to £5,000,000 for any one claim and in the aggregate in any one period and the cost for the period ended 31 August 2017 was £3,590 (2016: £3,345). The cost of this insurance is included in the total insurance cost.

12. TANGIBLE FIXED ASSETS

	Freehold Land & Buildings £000s	Leasehold Land & Building £000s	Property improve -ments £000s	Motor vehicles £000s	Fixtures and fittings £000s	Office & computer equipment £000s	Total £000s
COST							
At 1 September 2016	11,649	3,447	207	57	47	49	15,456
Additions	-	-	318	-	55	27	400
Disposals	-	-	-	(23)	-	-	(23)
At 31 August 2017	<u>11,649</u>	<u>3,447</u>	<u>525</u>	<u>34</u>	<u>102</u>	<u>76</u>	<u>15,833</u>
DEPRECIATION							
At 1 September 2016	865	145	21	38	5	47	1,121
Charge for year	188	70	25	10	10	8	311
Disposals	-	-	-	(23)	-	-	(23)
At 31 August 2017	<u>1,053</u>	<u>215</u>	<u>46</u>	<u>25</u>	<u>15</u>	<u>55</u>	<u>1,409</u>
NET BOOK VALUE							
At 31 August 2017	<u>10,596</u>	<u>3,232</u>	<u>479</u>	<u>9</u>	<u>87</u>	<u>21</u>	<u>14,424</u>
At 31 August 2016	<u>10,784</u>	<u>3,302</u>	<u>186</u>	<u>19</u>	<u>42</u>	<u>2</u>	<u>14,335</u>

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

13. FIXED ASSET INVESTMENTS

	Shares in group undertakings
COST	£
At 31 August 2016 and 31 August 2017	1
	<hr/>
NET BOOK VALUE	
At 31 August 2016 and 31 August 2017	1
	<hr/> <hr/>

The Academy's investments at the balance sheet date in the share capital of companies include the following:

Manor Sports and Leisure Limited

Company registration number: 07877519

Country of incorporation: England

Nature of business: hire of sports and business facilities

Class of share:	% holding	2017	2016
Ordinary	100	£000s	£000s
Aggregate capital and reserves		5	5
Profit for the year		-	1
		<hr/>	<hr/>

The investment is shown in the balance sheet at cost. The Trustees have not prepared group accounts as they are of the opinion that the results of the subsidiary are not material to an understanding of the Academy's financial statements in accordance with S402(2) of Companies Act 2006.

A summary of the results for the year to 31 August 2017 and the balance sheet position as at 31 August 2017 is shown below:

	2017	2016
	£000s	£ 000s
Turnover	147	154
Other income	2	3
Expenditure	(107)	(106)
	<hr/>	<hr/>
Profit on ordinary activities before Gift Aid payment	42	51
Gift Aid payment to Manor Learning Trust	(42)	(51)
	<hr/>	<hr/>
Net profit before taxation	-	-
Taxation	-	-
	<hr/>	<hr/>
Retained profit for year	-	-
	<hr/> <hr/>	<hr/> <hr/>
Current assets	66	67
Current liabilities	(61)	(62)
	<hr/>	<hr/>
	5	5
	<hr/> <hr/>	<hr/> <hr/>
Called up share capital	-	-
Profit and loss account	5	5
	<hr/>	<hr/>
Shareholder's funds	5	5
	<hr/> <hr/>	<hr/> <hr/>

The audit report for Manor Sports and Leisure Limited for the year ended 31 August 2017 is unmodified.

14. STOCKS

	2017	2016
	£000s	£000s
Catering supplies	4	4
	<hr/> <hr/>	<hr/> <hr/>

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

15. DEBTORS

	2017	2016
	£000s	£000s
Trade debtors	9	30
Amounts owed by group undertakings	56	51
Prepayments and accrued income	291	150
Other debtors	-	10
VAT recoverable	46	33
	<u>402</u>	<u>274</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£000s	£000s
Trade creditors	232	201
Other taxation and social security	95	91
Accruals and deferred income	72	138
Other creditors	91	86
	<u>490</u>	<u>516</u>

	2017	2016
	£000s	£000s
Deferred income		
Deferred income at 1 September 2016	55	33
Released from previous years	(55)	(33)
Resources deferred in the year	54	55
	<u>54</u>	<u>55</u>
Deferred income at 31 August 2017	<u>54</u>	<u>55</u>

At the balance sheet date the Academy Trust was holding funds received in advance for rates relief and school trips for the 2018 academic year.

17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2017	2016
	£000s	£000s
Other creditors	<u>60</u>	<u>-</u>

Included within other creditors are Salix loans totalling £62,000 (2016: £Nil), £2,000 (2016: £Nil) is due within one year and £60,000 (2016: £Nil) is due after more than one year. The Salix loans are interest free and repayable in six monthly instalments over the remaining eight years of the loans as at 31 August 2017.

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017**

18. FUNDS

	Balance at 1 September 2016 £000s	Income £000s	Expenditure £000s	Gains, losses and transfers £000s	Balance at 31 August 2017 £000s
Restricted general funds					
General Annual Grant (GAG)	51	5,535	(5,706)	120	-
Other DfE/ESFA grants	-	388	(388)	-	-
Other restricted general funds	49	385	(321)	-	113
Pension Reserve	(2,326)	-	(219)	1,219	(1,326)
	<u>(2,226)</u>	<u>6,308</u>	<u>(6,634)</u>	<u>1,339</u>	<u>(1,213)</u>
Restricted fixed asset funds					
DfE/ESFA capital grants	421	223	-	-	644
Fixed asset fund	13,927	-	(311)	102	13,718
	<u>14,348</u>	<u>223</u>	<u>(311)</u>	<u>102</u>	<u>14,362</u>
Total restricted funds	<u>12,122</u>	<u>6,531</u>	<u>(6,945)</u>	<u>1,441</u>	<u>13,149</u>
Total unrestricted funds	<u>555</u>	<u>366</u>	<u>(351)</u>	<u>(222)</u>	<u>348</u>
TOTAL FUNDS	<u><u>12,677</u></u>	<u><u>6,897</u></u>	<u><u>(7,296)</u></u>	<u><u>1,219</u></u>	<u><u>13,497</u></u>

The specific purposes for which the funds are to be applied are as follows:

Restricted General Funds represent unspent General Annual Grant (GAG), which must be used for the normal recurring costs of the Academy together with other restricted general funds.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

During the period a transfer of £102,000 was made from unrestricted funds to restricted fixed asset funds in respect of capital expenditure in the period funded from the unrestricted reserve. A further transfer of £120,000 was made from unrestricted funds to restricted general funds in order to cover the planned overspend.

Other restricted general funds at 31 August 2017 comprise:

	£000s
Bikeability fund	33
Sports Games Organiser fund	26
Regional Growth Fund	54
	<u>113</u>

The above funds all represent funding received less specific costs relating to each activity during the year. The activities are generally government funded and are all closely associated with the educational objectives of the Academy Trust.

Restricted Fixed Asset Funds represent resources which have been applied to specific capital purposes imposed by the funder together with cash resources still to be expended.

Restricted Pension Reserve Funds represent the Academy's share of the assets and liabilities of the Local Government Pension Scheme.

MANOR LEARNING TRUST - REGISTERED NUMBER: 07816548

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

18. FUNDS (continued)

Total funds analysis by Academy

Fund balances at 31 August 2017 were allocated as follows:

	Total £000s 2017	Total £000s 2016
Manor School Sports College	398	612
St Peters Church of England Academy	59	26
Stanwick Primary School	4	17
	<hr/>	<hr/>
Total before fixed assets and pension reserve	461	655
Restricted fixed asset fund	14,362	14,348
Pension reserve	(1,326)	(2,326)
	<hr/>	<hr/>
Total	13,497	12,677
	<hr/> <hr/>	<hr/> <hr/>

Total cost analysis by Academy

Expenditure incurred by each Academy during the year was as follows:

	Teaching & Educational Support Staff Costs £000s	Other Support Staff Costs £000s	Other Costs Educational Supplies £000s	(excluding Depreciation) £000s	Total 2017 £000s	Total 2016 £000s
Manor School Sports College	3,222	740	448	762	5,172	5,074
St Peters CofE Academy	470	218	35	113	836	627
Stanwick Primary School	552	232	49	145	978	59
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Academy Trust	4,244	1,190	532	1,020	6,986	5,760
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 August 2017 are represented by:

	Unrestricted Funds £000s	Restricted Pension Reserve £000s	Restricted General Funds £000s	Restricted Fixed Asset Funds £000s	Total Funds £000s
Tangible fixed assets	-	-	-	14,424	14,424
Fixed asset investments	-	-	-	-	-
Current assets	348	-	601	-	949
Current liabilities	-	-	(488)	(2)	(490)
Non-current liabilities	-	-	-	(60)	(60)
Pension scheme liability	-	(1,326)	-	-	(1,326)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Net Assets	348	(1,326)	113	14,362	13,497
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

20. CAPITAL COMMITMENTS

	2017 £000s	2016 £000s
Contracted for, but not provided in the financial statements	60	17
	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

21. COMMITMENTS UNDER OPERATING LEASES

Operating leases

At 31 August 2017 the total of the Academy Trust's future minimum lease payments under non-cancellable operating leases was:

	2017	2016
	£000s	£000s
Amounts due within one year	88	82
Amounts due between one and five years	231	296
	<u>319</u>	<u>378</u>

22. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017	2016
	£000s	£000s
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(399)	945
Adjusted for:		
Net assets transferred in on conversion	-	(1,311)
Depreciation	311	308
Capital grants from DfE and other capital income	(223)	(146)
Interest receivable	(1)	(2)
Defined benefit pension scheme cost less contributions payable	169	40
Defined benefit pension scheme finance cost	50	43
(Increase) /decrease in debtors	(87)	(123)
(Decrease)/increase in creditors	(28)	239
Net cash used in operating activities	<u>(208)</u>	<u>(7)</u>

23. CASH FLOWS FROM INVESTING ACTIVITIES

	2017	2016
	£000s	£000s
Dividends, interest and rents from investments	1	2
Capital grants from DfE/ESFA	223	146
Purchase of tangible fixed assets	(400)	(254)
Proceeds from sale of tangible fixed assets	1	-
Net cash used in investing activities	<u>(175)</u>	<u>(106)</u>

24. CASH FLOWS FROM FINANCING ACTIVITIES

	2017	2016
	£000s	£000s
Cash inflows from borrowing	11	-
Net cash provided by financing activities	<u>11</u>	<u>-</u>

25. ANALYSIS OF CASH AND CASH EQUIVALENTS

	At 31	At 31
	August	August
	2017	2016
	£000s	£000s
Cash at bank and in hand	543	906
Total cash and cash equivalents	<u>543</u>	<u>906</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

26. CONTINGENT LIABILITIES

During the year of the Funding Agreement, in the event of the sale or disposal by other means, of any asset for which a Government capital grant was received, the Academy is required, either to re-invest the proceeds, or to repay to the Secretary of State for Education the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State.

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the Academy serving notice, the Academy shall repay to the Secretary of State sums determined by reference to:

- (a) the value at that time of the Academy site and premises and other assets held for the purpose of the Academy; and
- (b) the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement.

27. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they cease to be a member.

28. PENSION AND SIMILAR OBLIGATIONS

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Hymans Robertson LLP. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £88,877 (2016: £85,259) were payable to the schemes at 31 August 2017 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actual valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%))
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

28. PENSION AND SIMILAR OBLIGATIONS (continued)

Valuation of the Teachers' Pension Scheme (continued)

- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently under way based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from April 2019.

The employer's pension costs paid to TPS in the period amounted to £461,000 (2016: £409,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2017 was £318,000 (2016: £248,000), of which employer's contributions totalled £252,000 (2016: £196,000) and employees' contributions totalled £66,000 (2016: £52,000). The agreed contribution rates for future years are between 21.6% and 23.6% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of Academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal Actuarial Assumptions

	At 31 August 2017	At 31 August 2016
Rate of increase in salaries	2.7%	4.1%
Rate of increase for pensions in payment/inflation	2.4%	2.1%
Inflation assumption (CPI)	2.4%	2.1%
Discount rate for scheme liabilities	2.5%	2.1%
Commutation of pensions to lump sums - Pre April 2008 service	50%	50%
- Post April 2008 service	75%	75%

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 August 2017	At 31 August 2016
<i>Retiring today</i>		
Males	22.1	22.3
Females	24.2	24.3
<i>Retiring in 20 years</i>		
Males	23.9	24.0
Females	26.1	26.6

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

28. PENSION AND SIMILAR OBLIGATIONS (continued)

Sensitivity Analysis

The sensitivities regarding the principal assumptions used to measure the scheme liabilities are set out below:

	At 31 August 2017 £000s	At 31 August 2016 £000s
Discount rate + 0.1%	117	143
Discount rate - 0.1%	(117)	(143)
Mortality assumption - 1 year increase	191	162
Mortality assumption - 1 year decrease	(191)	(162)
CPI rate + 0.1%	95	84
CPI rate - 0.1%	(95)	(84)

The Academy Trust's share of the assets in the scheme were:

	Fair value at 31 August 2017 £000s	Fair value at 31 August 2016 £000s
Equities	2,560	2,187
Bonds	555	586
Property	242	246
Cash	103	62
Total market value of assets	3,460	3,081

The actual return on scheme assets was £101,000 (2016: £92,000).

Amounts recognised in the statement of financial activities	2017 £000s	2016 £000s
Current service cost	(421)	(236)
Interest income	67	92
Net interest cost	(117)	(135)
Benefit changes, gain/(loss) on curtailment and gain/(loss) on settlement	-	-
Total operating charge	(471)	(279)

Changes in the present value of defined benefit obligations were as follows:

	2017 £000s	2016 £000s
At 1 September	5,407	3,414
Conversion of academy trusts	-	350
Current service cost	421	236
Interest cost	117	135
Employee contributions	66	52
Actuarial (gain)/loss	(1,185)	1,272
Benefits paid	(40)	(52)
At 31 August	4,786	5,407

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 AUGUST 2017

28. PENSION AND SIMILAR OBLIGATIONS (continued)

Local Government Pension Scheme (continued)

Changes in the fair value of Academy's share of scheme assets:

	2017	2016
	£000s	£000s
At 1 September	3,081	2,311
Conversion of academy trusts	-	85
Interest income	67	92
Return on plan assets (excluding net interest on the net defined pension liability)	34	397
Employer contributions	252	196
Employee contributions	66	52
Benefits paid	(40)	(52)
	<hr/>	<hr/>
At 31 August	3,460	3,081
	<hr/> <hr/>	<hr/> <hr/>

29. RELATED PARTY TRANSACTIONS

Owing to the nature of the Academy's operations and the composition of the board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Trust has an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the trust's financial regulations and normal procurement procedures.

The following transactions were carried out with the Academy's wholly owned subsidiary, Manor Sports and Leisure Limited:

- a) The Academy recharged staff costs and other expenses totalling £88,631 (2016: £80,432) to the subsidiary.
- b) The subsidiary recharged other costs of £568 (2016: £7,882) to the Academy and contributed £10,000 (2016: £10,000) toward the maintenance of the All Weather Pitch.
- c) The subsidiary agreed to gift aid £42,000 (2016: £51,000) to the Academy.
- d) At 31 August 2017 trade debtors included £Nil (2016: £6,660) due from the subsidiary.
- e) At 31 August 2017 other debtors included £56,315 (2016: £51,000) due from the subsidiary.
- f) At 31 August 2017 trade creditors included £Nil (2016: £931) due to the subsidiary.

30. ULTIMATE CONTROLLING PARTY

The Academy is under the control of the Trustees.